



## SCHOOL RULES - 2021

The transgressions, as contained in the disciplinary code of the school, form part of this document.

The decision of the principal in borderline cases is final and a learner must accept the outcome.

- These rules apply from the first day after a school holiday.
- Learners who disobey the rules will (within 24 hours after a warning) have to correct the error in appearance or uniform, or else, steps will be taken by the school to correct the error.
- In case of non-compliance, a learner and his/her parents will be held liable for all costs incurred to correct his/her appearance or uniform.

### BOYS' HAIR, BEARD AND NAILS

#### Permissible

- Only lowlights / highlights one shade lighter or darker than the natural hair colour.
- Comb-over: Hair may not touch the ears or the eyebrows.
- Hair must ALWAYS look natural and should be brushed or combed.

#### Unacceptable

- Mullets, Mohawks, undercuts, peroxide, "man buns", "Tie-ups", "Pony tails" and dreadlocks.
- Hair that hangs over the ears.
- Fringe must be above the eyebrows.
- Sides must be neat – no lower than the middle of the ear.
- Unshaved beards and moustaches.
- Nails must be short and clean. No long pinkie nails are allowed.
- No nose, tongue, eyebrow or lip piercings (body piercing).
- No visible tattoo markings; all tattoos must be covered.

### BOYS' SCHOOL UNIFORM

- Boys must wear a complete school uniform i.e. white shirt, school tie, grey trousers (short or long), grey socks (no pictures or white socks), black school shoes and black belt with a small buckle.
- Trousers must be worn above the hips and no underwear must show. Trousers may not be narrowed and must touch the top of the shoe.
- The top button of the shirt must be fastened with the tie knot against the top button.
- Only the official school tie may be worn. No shortened ties.
- A school cap and beanie is 'n privilege. No cap or beany during hall assembly, in classes or during exams.
- Only school badges and scrolls may be displayed on the tie or blazer – no other tokens.
- A plain white t-shirt under the white school shirt is allowed. No coloured t-shirts. The school shirt must be neatly tucked into the trousers.
- A grey long sleeved jersey or pullover or school windbreaker or turquoise blazer may be worn on cool summer days.
- No windbreaker may be worn under the blazer.
- No tracksuit may be worn during normal school hours (unless there is an organised school activity).
- No jewellery (only watch) or bracelet (only medical bracelet) is allowed. All jewellery will be confiscated and put into the safe until the last school day of the year when it may be claimed.

#### Earrings and jewellery.

- No earrings will be allowed.
- Only a neat wristwatch may be worn.
- No bracelets, rubber bands, 'scrunchies' of any other type of bracelet (except medical bracelets) may be worn.
- Traditional bracelets and decorations may only be worn once a written application has been submitted to the principal and permission is expressly given to the student.

## NAILS AND MAKE-UP

- Nails may protrude a matchstick head width over the finger, but must ALWAYS be neat and clean.
- No nail polish will be allowed.
- No French manicured nails.
- NO make-up – like foundation cream, mascara, or eyeliner may be worn.
- No nose, tongue, eyebrow or lip piercings (body piercing).
- No visible tattoo markings; all tattoos must be covered.

## GIRLS' HAIR

### Permissible

- Lowlights and highlights (one shade darker or lighter)
- Black, white or brown hair clips (depending on the hair colour) may be worn.
- Grade 8 – 11: white, black or maroon (NOT RED) elastics bands, ribbons, plastic alice bands, narrow material alice bands; ordinary, small undecorated hair clips (crocodile clips – white, black or maroon)
- Grade 12: elastic bands, ribbons (white or beige that matches the pullover / blazer) beige or maroon plastic alice bands or narrow material alice bands; ordinary, small undecorated hair clips (crocodile clips – white, black or maroon).

### Unacceptable

- Hair that touches the collar of the shirt must be tied up.
- No undercuts, top decks (e.g. blonde on top and black on the bottom), bohemian hairstyles or peroxidized hair will be allowed.
- The colour of the hair must look natural at all times.
- Loose wispy hair or long fringes must be clipped away from the face.
- No teased hair on top of the head that is then tied back into a pony tail or plait.
- Hair must be tied back neatly and securely and not into a loose bundle. Plaits must be neat, no loose plaits.
- NO flowers, feathers, hair combs, princess crowns, banana clips or beads are allowed.

## GIRLS' ADORNMENTS

### Earrings

- Gold or silver studs (matchstick head size) with earring are allowed.
- Only one (1) earring is allowed in each earlobe – not in the top or any other part of the ear or ear shell.
- Both earrings must be similar.
- Earrings may not be larger than the new 10c piece.
- No pearls, diamonds, or semi-precious stone earrings.
- No hanging earrings are allowed.

## NAILS AND MAKE-UP

- Nails may protrude a matchstick head width over the finger, but must ALWAYS be neat and clean.
- Only clear nail polish may be applied.
- No French manicured nails.
- NO make-up – like foundation cream, mascara, or eyeliner may be worn.
- No nose, tongue, eyebrow or lip piercings (body piercing).
- No visible tattoo markings; all tattoos must be covered.

## GIRLS' SCHOOL UNIFORM

- Official school uniform for summer: white shirt, school tie, turquoise skirt, grey knee-high school socks and black shoes (no dolly rockers).
- In winter grey tights or grey long trousers (girl cut – ONLY DURING WINTER).  
The skirt band may not be cut off and the skirt may not be rolled up.  
Skirt panels may not be tailored.
- If a skirt is too short or has been tailored incorrectly, the skirt will have to be replaced at own cost.
- The length of the skirt – maximum 16 cm from the floor when standing on your knees.
- Only the official school tie may be worn. No shortened ties.
- The top button of the shirt must be fastened with the tie knot against the top button.
- Only school badges and scrolls may be displayed on the tie or blazer – no other tokens.
- A plain white t-shirt under the white school shirt is allowed. No coloured t-shirts or t-shirts with lace on the bottom may be worn. The t-shirt may not stick out at the bottom of the shirt.
- A grey long sleeved jersey or pullover or school windbreaker or turquoise blazer may be worn on cool summer days with the full school uniform.
- No windbreaker may be worn under the blazer.
- A teal coloured or black skipant may be worn under the skirt, but NO boxers.
- No tracksuit may be worn during normal school hours (unless there is an organised school activity).
- No jewellery (only watch) or bracelet (only medical bracelet) is allowed. All jewellery will be confiscated and put into the safe until the last school day of the year when it may be claimed.

## OFFICE BLOCK / STAFF ROOM

- No learner may walk through the foyer without permission.
- The EC may only be in the foyer and office block when performing their duties.
- No learner, matriculant or EC member may enter the security gate in the passage of the office block without prior permission from the secretary.
- No learner may enter the staff room without permission.
- Physical contact between learners e.g. kissing, holding hands, embracing during school time and after hours while still in school uniform is prohibited.

## CIVVIES

- All school rules remain in force when a learner is allowed to wear civvies to school (hair, make-up, jewellery, etc). Learners must dress appropriately.

## SCHOOL HOURS

- The first bell rings at 7:25 and learners must move into the hall or quad. The second bell rings at 7:30 and learners should already be in the hall or quad. At 7:30 the gates will be locked and debits will be written up by the EC for latecomers.

## CELLPHONES

- Cell phones may be brought to school at own risk. The school cannot be held responsible for any loss or theft of a cell phone.
- No cell phone may be on during tuition time. If a cell phone rings during tuition time or the learner plays with it, the phone and sim card will be confiscated for a week and will be placed in the safe. If it is confiscated a second time, it will be kept for two (2) weeks.

## MICROPHONES/ RADIOS/ IPODS

- All microphones of cell phones, radios, iPods, MP3s are prohibited during class time.
- Radios, iPods or MP3s must be switched off during tuition time. This matter will be dealt with in the same way as cell phones.

## ABSENTEEISM

- As the school does not have a sick room, parents are requested to keep a learner at home when he/she is ill. Inform the school before 10:00 and a medical certificate / sick note must be handed in when the learner returns to school.

- No learner will be allowed to phone his/her parents on a cell phone. If a learner falls ill at school, me. T. v Greunen will contact the parents to fetch the learner.
- Learners will only be allowed to leave the school grounds if he/she is fetched by one of the parents or guardians (no acquaintances or friends).
- Doctor and personal appointments during school time must be limited to a minimum.

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- A medical certificate must be submitted the next school day in case of absence during examinations, tests or assignments. It may not be presented after the reports have been completed.

#### MOTOR CARS

- Only learners with a legal driver's licence will be allowed to park his/her motor car on the school grounds. The motor car owner / driver must have in his/her possession a letter from the school, which may be obtained from the principal, that states that he/she has the necessary permission to park on the grounds. If this rule is broken, the privilege to park on the grounds will be lost.

#### TELEPHONE CALLS

- No telephone calls will be made from the office. There are two telephones that use pre-paid cards.

#### ID CARDS

- Learners will be provided with an official ID card. This card must be worn daily on the left side of the chest. When the card gets lost or broken the learner must pay R20 at the financial office to be issued with a new one.

#### LOCKERS

- Lockers are for rent for R150 per year. Arrangements must be made with Mrs. Greyling.

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DH Kleynhans  
Principal